



GOVERNOR'S ADVISORY COUNCIL ON AGING

Executive Committee

Meeting Minutes

June 13, 2013

9:30 – 11:00 a.m.

Governor's Office on Aging

Conference Room

1700 W. Washington Street, Suite 101

Phoenix, Arizona 85007

Executive Committee Members Present

C.T. Wright (Chairman) telephonically, Becky Brimhall-Lepire (Vice-Chairman) telephonically, Bernadine Hoffman, telephonically, George Evanoff (Past Chairman) telephonically, and Doyle Meredith (Secretary)

Executive Committee Members Absent

Anne Morrison

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chairman C.T. Wright called the meeting of the Executive Committee of the Governor's Advisory Council on Aging (GACA) to order at 9:31 a.m.

Review of May 3, 2013 Draft Meeting Minutes & Approval

Council Chairman Wright asked the group for approval of the May 3, 2013 draft minutes. *Becky Brimhall-Lepire made a motion to accept the minutes as presented; George Evanoff seconded the motion. The motion passed unanimously.*

Chair Report

Council Chairman C.T. Wright announced the Governor's Advisory Council on Aging's roster is full; 15 of 15 appointments have been made. Chairman Wright thanked George Evanoff for his review of the By-Laws and stated the revisions had been posted to the Council on Aging's website following the May Council meeting and emailed to the full Council for review ahead of the July Council meeting. Requests to the Council as reported by staff include a request for the reading of the Governor's proclamation

regarding Elder Abuse Awareness Day at the June 14, 2013 event in Chandler and a request for information on volunteer program policies.

2013 Senior Action Days Discussion

Members discussed a letter prepared by the Chairman inviting all Council members to engage in the work of Senior Action Days. Edits were suggested and staff was asked to make those edits to the letter before distribution. In addition, staff was asked to find and include a copy of the 2011 Senior Action Day talking points or process outline developed by the former Chairman to help newer Council members understand how the Senior Action Day meetings are structured. Council Chairman C.T. Wright, Bernadine Hoffman, George Evanoff and Doyle Meredith expressed a willingness to travel and assist other Council members with Senior Action Day events, as able. A copy of the Chairman's letter about Senior Action Day planning is available for review through the Council on Aging office.

Consensus on next steps for Senior Action Day

Following initial discussion, the group agreed by general consensus to:

1. Holding events around the state during the first two weeks of October 2013.
2. Having Council staff send the Chairman's letter, with edits, to all members of the Council along with the Senior Action Day 2011 process form asking them to consider then share recommendations on locations and dates for events with the Council staff.

Council Chairman C.T. Wright stated his goal is to get commitment from the full Council at the July meeting with members accepting assignment of one or more events.

Office Updates

Executive Director Cathy De Lisa reported the Office on Aging has a part-time Legislative Intern through the Arizona Inters-in-Action program; the ASU student will assist the Executive Director with research needs. Ms. De Lisa also provided protocols for support of Council events as requested, outlined the speakers arranged for the July Council meetings and shared updates on the initial ideas for the Council's 2013 Annual Planning meeting and priorities for 2014 planning.

Announcements

Adjourn

Council Chairman C.T. Wright adjourned the meeting at 10:13 a.m.

Next Meeting

The next Executive Committee meeting is planned for July 12, 2013; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.